

1 BILL NO. S-87-04- 48

2 SPECIAL ORDINANCE NO. S- 103-87

3 AN ORDINANCE approving the awarding
4 of Reference #1277, by the City
5 of Fort Wayne, Indiana, by and
6 through its Department of Purchasing
and the Professional Maintenance
of Indiana Company, for the Depart-
ment of Parks and Recreation.

7 NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL
8 OF THE CITY OF FORT WAYNE, INDIANA:

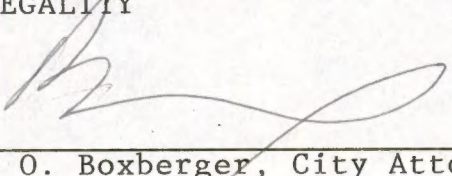
9 SECTION 1. That Reference #1277, between the City
10 of Fort Wayne, by and through its Department of Purchasing and
11 the Professional Maintenance of Indiana Company, for the Depart-
12 ment of Parks and Recreation, respectfully for:


13 the maintenance and cleaning of
14 various park department buildings
and the administrative offices;

15 involving an approximate total cost of Seventeen THousand Four
16 Hundred Sixty-Four and No/100 Dollars (\$17,464.00+), all as more
17 particularly set forth in said Reference #1277, which is on file
18 in the Office of the Department of Purchasing, and is by reference
19 incorporated herein, made a part hereof, and is hereby in all
20 things ratified, confirmed and approved.

21 SECTION 2. That this Ordinance shall be in full force
22 and effect from and after its passage and any and all necessary
23 approval by the Mayor.

24
25
26
27 APPROVED AS TO FORM
AND LEGALITY

28
29 
30 Bruce O. Boxberger, City Attorney
31
32


Councilmember

Read the first time in full and on motion by Eisbart
seconded by Stier, and duly adopted, read the second time
by title and referred to the Committee Finance (and the Ci
Plan Commission for recommendation) and Public Hearing to be held after
due legal notice, at the Council Chambers, City-County Building, Fort Wayne,
Indiana, on _____, the _____ day of
_____, 19____, at _____ o'clock _____ .M., E

DATE: 4-28-87

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Read the third time in full and on motion by Eisbart
seconded by Stier, and duly adopted, placed on its
passage. PASSED (LOST) by the following vote:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>	<u>TO-WIT:</u>
<u>TOTAL VOTES</u>	<u>9</u>	_____	_____	_____	_____
<u>BRADBURY</u>	<u>✓</u>	_____	_____	_____	_____
<u>BURNS</u>	<u>✓</u>	_____	_____	_____	_____
<u>EISBART</u>	<u>✓</u>	_____	_____	_____	_____
<u>GIAQUINTA</u>	<u>✓</u>	_____	_____	_____	_____
<u>HENRY</u>	<u>✓</u>	_____	_____	_____	_____
<u>REDD</u>	<u>✓</u>	_____	_____	_____	_____
<u>SCHMIDT</u>	<u>✓</u>	_____	_____	_____	_____
<u>STIER</u>	<u>✓</u>	_____	_____	_____	_____
<u>TALARICO</u>	<u>✓</u>	_____	_____	_____	_____

DATE: 5-12-87

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort
Wayne, Indiana, as (ANNEXATION) (APPROPRIATION) (GENERAL)
(SPECIAL) (ZONING MAP) ORDINANCE (RESOLUTION) NO. 103-87
on the 12th day of May, 1987,

ATTEST:

(SEAL)

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Mark E. GiaQuinta
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana,
on the 13th day of May, 1987,
at the hour of 11:30 o'clock A.M., E.S.T.

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 14th day of May,
1987, at the hour of 11:00 o'clock A.M., E.S.T.

Win Moses, Jr.
WIN MOSES, JR., MAYOR

2.
(Front Page)

CITY OF FORT WAYNE

DEPARTMENT OF PURCHASING
ONE MAIN STREET - ROOM
FORT WAYNE, INDIANA 46802

BID REFERENCE # 1277

DATE February 13, 1987

DUE DATE Thursday, March 5, 1987 at 10:00 A.M.

Department receiving bid items Board of Park Commissioners

705 E. State Blvd

Fort Wayne, Indiana 46805

Bid Bond Required NO YES X AMOUNT 5%

Performance Bond Required NO X YES AMOUNT

Affirmative Action - On file with the City of Fort Wayne

Attached to this document X

Prompt payment discounts will be allowed as follows: N/A %
if paid within days.

The City of Fort Wayne is exempt from Federal excise and Indiana State Sale Tax. The City's Indiana Sales Tax Exemption Certificate number is 356-001-255 0013, prices should not include these taxes.

The execution hereof by the bidder is acceptance of all terms and conditions herein and in that regard the bidder agrees to be bound by same and be bound to the amount of his/her bid for a period of sixty (60) days.

Professional Maintenance of Indiana

Name of Company

by Eugene Ray Agent
(signature)

Address 2501 Wayne Trace

City Fort Wayne,

Specifications for Contractual Cleaning
1900 N. Clinton and 705 E. State

- Review all work performed by the Contractor at least once a week. Any problems found will be reported to the Contractor within 24 hours through their named representative.

7) SPECIFICATION CHANGES:

- Park Department reserves the right to change specifications at anytime. At that time, the Parks Department and the Contractor may negotiate any price adjustments.

8) CONTRACT PERIOD:

- Contract is effective for one year beginning April 20, 1987. A thirty day written notice to terminate this agreement may be submitted by the Contractor or Park Department for any reason. This thirty day termination notice will be given by one party to the other. The agreement will automatically renew itself unless the thirty day notice has been given prior to the terms of this agreement.

9) PAYMENT:

- Contractor will submit an invoice by the fifth day of the month for the previous month's service. Payment will be within thirty days of receipt of invoice.

10) COST OF SERVICE:

- TOTAL: \$ 808.00

11) ALTERNATES:

- Contracor may submit alternate proposals for the owner to consider if they deem it may be to owner advantage to consider.

* * * * *

COST OF SERVICE FROM PAGE PS-1-3

CLEANING PARK GROUNDS AND FACILITIES -PER MONTH- \$ 2,200.00

TOTAL COST FOR FIVE (5) MONTHS \$ 11,000.00

COST OF SERVICE FROM PAGE PS-2-3

CLEANING OF PARKS AND RECREATION OFFICES -PER MONTH- \$ 808.00

TOTAL COST FOR TWELVE (12) MONTHS \$ 9,696.00

CERTIFICATION OF BIDDER/VENDOR

The undersigned, on behalf of Professional Maintenance
of Indiana, does hereby make the following representations
to the City of Fort Wayne, Indiana.

WHEREAS, it is acknowledged that the Common Council
of the City of Fort Wayne, Indiana, has passed an ordinance con-
demning the apartheid policies of the country of South Africa;

WHEREAS, Council's ordinance requires that all persons,
firms or corporations submitting bids to the City, for goods and
services, certify, as part of the bid, that such entity does not
support the policies of apartheid in South Africa.

The undersigned states, on behalf of Professional Maintenance
of Indiana, that Professional Maintenance of Indiana
does not support or endorse the policy of apartheid in South Africa.

IN WITNESS WHEREOF, this Certification has been signed
this 27 th day of February, 1987.

Professional Maintenance of Indiana
(Name of Bidder/Vendor)

Eugene Day
(Name and Title of Person Signing)
Eugene Day, Vice President

on

.....Fort Wayne.....Indiana.....February 27,....., 19 87.....

Class or Item	Quantity	Unit	Quality — Description	Unit Price	Amount
			Cleaning of park grounds and facilities (seasonal, five months only)	\$2,200/ mo	\$11,000.00/yr
			Cleaning of parks and recreation offices	\$ 808/mo	\$9,696.00/yr
IF MORE SPACE IS NEEDED—ATTACH SEPARATE SHEET					

2.
(Front Page)

CITY OF FORT WAYNE

DEPARTMENT OF PURCHASING
ONE MAIN STREET - ROOM
FORT WAYNE, INDIANA 46802

BID REFERENCE # 1277

DATE February 13, 1987

DUE DATE Thursday, March 5, 1987 at 10:00 A.M.

Department receiving bid items Board of Park Commissioners

705 E. State Blvd

Fort Wayne, Indiana 46805

Bid Bond Required NO YES X AMOUNT 5%

Performance Bond Required NO X YES AMOUNT

Affirmative Action - On file with the City of Fort Wayne

Attached to this document X

Prompt payment discounts will be allowed as follows: -0- %
if paid within -0- days.

The City of Fort Wayne is exempt from Federal excise and Indiana State Sale Tax. The City's Indiana Sales Tax Exemption Certificate number is 356-001-255 0013, prices should not include these taxes.

The execution hereof by the bidder is acceptance of all terms and conditions herein and in that regard the bidder agrees to be bound by same and be bound to the amount of his/her bid for a period of sixty (60) days.

Anthony Wayne Services

Name of Company

by  Agent
(signature)

Address 2826 S. Calhoun Street

City Fort Wayne, IN 46807

Specifications for Contractual Cleaning
1900 N. Clinton and 705 E. State

- Review all work performed by the Contractor at least once a week. Any problems found will be reported to the Contractor within 24 hours through their named representative.

7) SPECIFICATION CHANGES:

- Park Department reserves the right to change specifications at anytime. At that time, the Parks Department and the Contractor may negotiate any price adjustments.

8) CONTRACT PERIOD:

- Contract is effective for one year beginning April 20, 1987. A thirty day written notice to terminate this agreement may be submitted by the Contractor or Park Department for any reason. This thirty day termination notice will be given by one party to the other. The agreement will automatically renew itself unless the thirty day notice has been given prior to the terms of this agreement.

9) PAYMENT:

- Contractor will submit an invoice by the fifth day of the month for the previous month's service. Payment will be within thirty days of receipt of invoice.

10) COST OF SERVICE:

- TOTAL: \$ 11,572.26

11) ALTERNATES:

- Contracor may submit alternate proposals for the owner to consider if they deem it may be to owner advantage to consider.

COST OF SERVICE FROM PAGE PS-1-3

CLEANING PARK GROUNDS AND FACILITIES -PER MONTH-

\$ 5,001.81

TOTAL COST FOR FIVE (5) MONTHS \$ 25,949.04

COST OF SERVICE FROM PAGE PS-2-3

CLEANING OF PARKS AND RECREATION OFFICES -PER MONTH-

\$ 1,116.09

TOTAL COST FOR TWELVE (12) MONTHS \$ 11,572.26

This quotation assumes verbal information obtained from Mr. Noak with regard to graffiti removal. Verbal clarification indicated that daily graffiti removal only intends to wash down walls, etc. in an attempt to remove; total removal may not be obtained.

CERTIFICATION OF BIDDER/VENDOR

The undersigned, on behalf of Anthony Wayne Services
_____, does hereby make the following representations
to the City of Fort Wayne, Indiana.

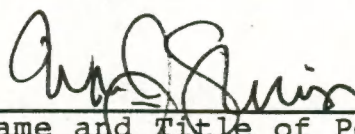
WHEREAS, it is acknowledged that the Common Council
of the City of Fort Wayne, Indiana, has passed an ordinance con-
demning the apartheid policies of the country of South Africa;

WHEREAS, Council's ordinance requires that all persons,
firms or corporations submitting bids to the City, for goods and
services, certify, as part of the bid, that such entity does not
support the policies of apartheid in South Africa.

The undersigned states, on behalf of Anthony Wayne Services
_____, that Anthony Wayne Services
does not support or endorse the policy of apartheid in South Africa.

IN WITNESS WHEREOF, this Certification has been signed
this 4th day of March, 1987.

Anthony Wayne Services
(Name of Bidder/Vendor)


(Name and Title of Person Signing)
William J. Swiss, Executive Director

2.
(Front Page)

CITY OF FORT WAYNE

DEPARTMENT OF PURCHASING
ONE MAIN STREET - ROOM
FORT WAYNE, INDIANA 46802

BID REFERENCE # 1277

DATE February 13, 1987

DUE DATE Thursday, March 5, 1987 at 10:00 A.M.

Department receiving bid items Board of Park Commissioners

705 E. State Blvd

Fort Wayne, Indiana 46805

Bid Bond Required NO YES X AMOUNT 5%

Performance Bond Required NO X YES AMOUNT

Affirmative Action - On file with the City of Fort Wayne

Attached to this document

Prompt payment discounts will be allowed as follows: %
if paid within days.

The City of Fort Wayne is exempt from Federal excise and Indiana State Sale Tax. The City's Indiana Sales Tax Exemption Certificate number is 356-001-255 0013, prices should not include these taxes.

The execution hereof by the bidder is acceptance of all terms and conditions herein and in that regard the bidder agrees to be bound by same and be bound to the amount of his/her bid for a period of sixty (60) days.

ODD JOBS, INCORPORATED

Name of Company

by Eddie Russell Agent
Eddie Russell
(signature)

Address P.O. Box 10247

City Fort Wayne, IN. 46851

Specifications for Contractual Cleaning
1900 N. Clinton and 705 E. State

- Review all work performed by the Contractor at least once a week. Any problems found will be reported to the Contractor within 24 hours through their named representative.

7) SPECIFICATION CHANGES:

- Park Department reserves the right to change specifications at anytime. At that time, the Parks Department and the Contractor may negotiate any price adjustments.

8) CONTRACT PERIOD:

- Contract is effective for one year beginning April 20, 1987. A thirty day written notice to terminate this agreement may be submitted by the Contractor or Park Department for any reason. This thirty day termination notice will be given by one party to the other. The agreement will automatically renew itself unless the thirty day notice has been given prior to the terms of this agreement.

9) PAYMENT:

- Contractor will submit an invoice by the fifth day of the month for the previous month's service. Payment will be within thirty days of receipt of invoice.

10) COST OF SERVICE:

- TOTAL: \$ 10,499

11) ALTERNATES:

- Contracor may submit alternate proposals for the owner to consider if they deem it may be to owner advantage to consider.

* * * * *

COST OF SERVICE FROM PAGE PS-1-3

CLEANING PARK GROUNDS AND FACILITIES -PER MONTH- \$ 2099.80

TOTAL COST FOR SIX (6)** MONTHS \$ 10,499

*Specifications show 5 months:

COST OF SERVICE FROM PAGE PS-2-3

CLEANING OF PARKS AND RECREATION OFFICES -PER MONTH- \$ 874.92

TOTAL COST FOR TWELVE (12) MONTHS \$ 10,499

MINORITY/WOMEN BUSINESS ENTERPRISE

REQUEST FOR CERTIFICATION

INTRODUCTION

The City of Fort Wayne, Indiana adopted General Ordinance No. G-16-84 to facilitate the use of minority and women-owned business enterprises (MBE/WBE) in City procurement and construction contracts and to create jobs and job opportunities for citizens of this community. Firms that are both owned and independently controlled by minorities or women who desire to be considered for certification as MBE/WBE, contractors, subcontractors, consultants, vendors and suppliers shall fully complete this "City of Fort Wayne Minority/Women Business Enterprise Request for Certification" and return it to:

Contract Compliance Administrator
City of Fort Wayne
Division of Community Development and Planning
Room 800 One Main Street
Fort Wayne, Indiana 46802

Applications must be fully completed with appropriate documentation in order to be considered for certification.

GENERAL INSTRUCTIONS

Print or type all information except signatures.

A Firm cannot qualify as an MBE/WBE for purposes of contract or subcontract award under a City of Fort Wayne contract unless they are first certified as an MBE/WBE by the Office of Compliance of the City of Fort Wayne.

All applications for certification or recertification will be reviewed in the order received and as soon as possible, circumstances permitting.

Once approved, the certification shall be in effect until December 31st of the following year. Any changes in ownership, management or other factors which could affect the certification status of the MBE or WBE shall be reported to the City of Fort Wayne Contract Compliance Administrator within (7) days of the change/s. Failure to report the change/s may be cause for decertification of the MBE or WBE and revocation of any contracts entered into or approved during that period.

Approval of this application does not constitute City of Fort Wayne verification of the ability of the applicant to perform the types of work they have indicated. It only indicates that the applicant, based on the information provided qualified as a Minority Business Enterprise or a Woman Business Enterprise.

PURPOSE OF THIS REQUEST FOR CERTIFICATION

In order to be certified as an MBE/WBE, the information you supply in this Request for Certification must establish that your firm is a legitimate MBE or WBE. This request for Certification is designed to elicit information that will aid the City in reaching that decision.

The criteria the City must employ to reach an MBE or WBE determination is set forth in section 3 A-C of the Code of the City of Fort Wayne. These criteria are, and your information must demonstrate that:

- a) The firm is an independent, continuing enterprise recognized as a separate entity for tax and corporate purposes.
- b) At least 51% of the ownership and control of the firm is by minorities for an MBE or women for a WBE. (Minority means Black, Hispanic, American Indian, Asian, Pacific Islander and Alaskan Native).
- c) The contribution of capital or equipment by minority or women owners is real, substantiated and documented.
- d) The risks and profits of minority or women are commensurate with the minority or women ownership interest, and
- e) The minority owners actively participate in management policy decisions affecting the business.

In reaching it's determination the City can also consider that the applicant has been denied MBE/WBE status by the State or Federal government and the circumstances that caused the denial by that agency remain unchanged.

DENIAL
OF
REQUEST FOR CERTIFICATION

Request for certification as an MBE/WBE will be denied in the following instances:

- 1) Information supplied by the applicant does not adequately establish that the firm is at least 51% owned and controlled by minorities or women as required for MBE/WBE consideration.
- 2) Applicant refuses to allow Office of Compliance a representative to inspect his/her place of business and records to verify the information provided in his/her Request for Certification.
- 3) Applicant is currently suspended or has been debarred from doing business with the City of Fort Wayne or any of its agencies.
- 4) If the Office of Compliance denies a Request for Certification because the applicant has willfully submitted false information, the Compliance Office will, in addition to initiating any other possible action, not reconsider the applicant for MBE/WBE certification.

REVOCATION OF CERTIFICATION

Certification as an MBE or WBE may be revoked if:

- 1) The contractor falsifies any document required by the City of Fort Wayne, Indiana.
- 2) The contractor willfully violates any provisions of contracts awarded by the City of Fort Wayne, Indiana, for procurement or construction.
- 3) The contractor defaults on a contract awarded by the City of Fort Wayne, Indiana.
- 4) The contractor is debarred from bidding on contracts let by the City of Fort Wayne or any agency thereof.
- 5) Changes are made in the firm which can include changes in its ownership and control that causes the firm to no longer qualify as an MBE/WBE contractor.

Notification of such pending action to revoke a Firm's certification will be made in writing setting forth the grounds for the proposed certification revocation. The action shall become final unless an appeal in writing is filed within 10 days of the notification.

CITY OF FORT WAYNE
MINORITY/WOMEN BUSINESS ENTERPRISE
REQUEST FOR CERTIFICATION

New Request X

Recertification _____

1. Name of Firm (Applicant) Odd Jobs, Incorporated
2. Address of Firm (Applicant) P.O. Box 10247, Fort Wayne, IN. 46851
3. Telephone number of Firm 424-1303
4. Indicate whether Firm is sole proprietorship, partnership, joint venture, corporation or other business entity (please specify): Partnership
5. Firm's Federal Tax I.D. number, if any 35-1693157
6. Nature of Firm's business Home Maintenance & Janitorial Services
7. Years Firm has been in business 1
8. Identify those who own 5 percent or more of the Firm by completing the form "Ownership and Control of Firm" on page 9.
9. Describe or attach a copy of any stock options, ownership options, and any agreements between owners or between owners and third parties which restrict ownership or control of minority owners. N/A (non-applicable)
10. What are the gross receipts of the Firm for each of the last two years?
Year ending: 2/87 \$ 13.200
Year ending: _____ \$ _____
11. Are you licensed to do business in the state as well as locally? Please circle yes or no.*

*Licenses are obtained on an "as needed" basis

OWNERSHIP AND CONTROL OF FIRM

(List all Owners and submit the requested information for each)

NAME	RACE	SEX	YEARS OF OWNERSHIP	YEARS OF EXPERIENCE WITH FIRM	OWNERSHIP PERCENTAGE	VOTING %	LIST THE CONTRIBUTIONS OF MONEY, EQUIPMENT AND REAL ESTATE OF EACH OF THE OWNERS
Eddie Russell	Black	M	1	1	50	50	<p>MONEY: \$200</p> <p>EQUIPMENT: \$7000</p> <p>REAL ESTATE: none</p>
William Ingram	Black	M	1	1	50	50	<p>MONEY: \$200</p> <p>EQUIPMENT: \$5800</p> <p>REAL ESTATE: none</p>
							<p>MONEY:</p> <p>EQUIPMENT:</p> <p>REAL ESTATE:</p>

The undersigned swears under penalties of perjury, that the foregoing statements, enclosures and other information submitted in support of this Request for Certification are true and correct and include all material information necessary to identify and explain the operations of Odd Jobs, Inc.

(name of Firm) as well as the ownership thereof. The undersigned further swears that the applicant is a bona fide MBE/WBE as stated in the application. Any material misrepresentation will be grounds for terminating any contract which may be awarded and for initiating action under Federal and State laws concerning false statements.

Applicant Odd Jobs, Incorporated

By Eddie Russell William Ingram, Jr.
Eddie Russell and William Ingram, Jr.

Its General Partners and owners

Date March 2, 1987

State of Indiana

County of Allen

On this 2nd day of March, 1987, before me appeared (Name) Eddie Russell & William Ingram, to me personally known, who, being duly sworn, did execute the foregoing sworn statement and did state that he or she was properly authorized by (Name of Firm) Odd Jobs, Incorporated, to execute the sworn statement and did so as his or her free act and deed.

Notary Public Angela K. Parnin

My Commission Expires 1-9-89

Angela K. Parnin, Notary Public
Resident of Allen County
My commission expires January 9, 1989.

APPEALS PROCEDURE

Any Contractor dissatisfied with the decision of the City of Fort Wayne may, within ten (10) days after receiving such notification, request in writing to the Compliance Administrator of the City of Fort Wayne, a reconsideration of that decision and submit additional written evidence bearing on his qualification. The Office of Compliance will consider any such request within fifteen (15) days of receipt thereof. If the written evidence supports the Contractor and a favorable decision is rendered, a revised Certification or written notice of reinstatement will be issued. The Office of Compliance may request additional written evidence or a personal interview if the written evidence submitted is incomplete. If the appeal is denied by the Office of Compliance, the Contractor will be notified in writing of their decision. The Contractor may request a hearing with the Director of the Division of Community Development and Planning and the Grievance Chairperson of the Minority Business Enterprise Council after receiving such notification. This hearing will be held in accordance with the provisions of Indiana Administrative Adjudication Act IC 4-22-1-1 et. seq. The decision reached by the Director of the Division of Community Development & Planning after the hearing will be considered final and appropriate notification will be sent to the Contractor.

CERTIFICATION OF BIDDER/VENDOR

The undersigned, on behalf of Odd Jobs, Inc.
_____, does hereby make the following representations
to the City of Fort Wayne, Indiana.

WHEREAS, it is acknowledged that the Common Council
of the City of Fort Wayne, Indiana, has passed an ordinance con-
demning the apartheid policies of the country of South Africa;

WHEREAS, Council's ordinance requires that all persons,
firms or corporations submitting bids to the City, for goods and
services, certify, as part of the bid, that such entity does not
support the policies of apartheid in South Africa.

The undersigned states, on behalf of Odd Jobs, Inc.
_____, that it
does not support or endorse the policy of apartheid in South Africa.

IN WITNESS WHEREOF, this Certification has been signed
this 5th day of March, 19 87.

Odd Jobs, Inc.
(Name of Bidder/Vendor)

x Edou. Russell x [Signature]
(Name and Title of Person Signing)

5. If total minority employment is less than 20% give reasons why. (Do not include Females when you figure minority employment percentages.) _____

6. List minority recruitment sources: Indiana Employment Security

7. Does your company anticipate an increase in employment this year? Yes ☒ No ☐
Approximately how many? _____

8. What specific goals can you achieve for the employment of minorities during 1981-82?

A. Officials and Managers	<u>same</u>	%
B. Professionals	_____	%
C. Technicians	_____	%
D. Sales Workers	_____	%
E. Office and Clerical	_____	%
F. Skilled Craftsmen	_____	%
G. Other	<u>Service Workers - same</u>	%

9. WRITTEN STATEMENT OF COMPANY POLICY

It is the policy of Odd Jobs, Inc. that Equal Employment Opportunity be afforded to all qualified persons without regard to race, sex, religion, color or national origin. In support of this policy Odd Jobs, Inc. will not discriminate against any employee or applicant for employment because of race, religion, sex or national origin. The Odd Jobs, Inc. will take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, religion, color, sex or national origin. Such action will include but not be limited to: recruitment, advertising or solicitation for employment hiring, placement, upgrading, transfer or demotion, selection for training including apprenticeship rates of pay or other forms of compensation, layoffs or termination.

Odd Jobs, Incorporated
Name of Company or Firm

March 2, 1987
Date

Signature of Highest Company Official
Eddie Russell & William Ingram, Gen'l Partners
Name and Title of Signer (Please type or Print)

**CITY OF FORT WAYNE
AFFIRMATIVE ACTION PROGRAM**

Name of Company Odd Jobs, Incorporated
Address P.O. Box 10247 **City** Fort Wayne, IN.
Zip 46851 **Phone** 424-1303

Identify by title and name the highest official within the facility who has the overall responsibility for the implementation of the Equal Employment Opportunity and Affirmative Action Program.

General Partners

Title

Date March 2, 1987 **Signature** _____

- I. Does your firm have a written Affirmative Action Program? _____ Yes X No
- A. If so, and it contains answers to the questions asked in this program, attach a copy and sign the Written Statement of Company Policy.
- B. If not, do you accept the following program in meeting the requirements of the City of Fort Wayne? X Yes _____ No

PLEASE KEEP IN MIND THAT FAILURE TO COMPLETE ALL SECTIONS OF THIS DOCUMENT WILL RESULT IN YOUR PROGRAM BEING REJECTED.

2. Will your firm make every effort to increase employment of minorities at all levels of its workforce with particular emphasis to categories where few, if any, minority people are employed? x Yes No
3. Current number of employees 9
Number of employees as of October 1980 January 1981 April 1981
and July 1981 As of January 1987

4. Workforce Analysis:

[illegible][illegible]

Handicapped: _____ Yes x No

List Number 9

B - Black (not of Hispanic Origin) H - Hispanic (all persons of Mexican, Puerto Rican, Cuban, Dominican, or other Hispanic origin)

STATISTICAL INFORMATION FOR AFFIRMATIVE ACTION/CONTRACT COMPLIANCE

Odd Jobs, Inc.

Name of Contractor or Supplier

P.O. Box 10247
Fort Wayne, IN. 46851 424-1303

Address And Telephone Number

(Information Given By)

Eddie Russell, 3-2-8
(Person Filled Out This Form And Date)

EEOC CATEGORY	EMPLOYEES BY RACE/ETHNICITY/SEX										HANDICAPPED EMPLOYEES										TOTAL EMPL
	W		BLK		H		Other		(Designate)	W		BLK		H		Other		(Designate)			
	M	F	M	F	M	F	M	F		M	F	M	F	M	F	M	F				
1.OFFICAL & ADMINISTRATORS			2																		
2. PROFESSIONALS																					
3. TECHNICIANS																					
4.OPERATIVES																					
5. LABORER																					
6.OFFICE AND CLERICAL																					
7. SKILLED CRAFT WORKERS																					
8. SERVICE- MAINTENANCE WORKERS			5	2																	
9. SALES WORKERS			7	2																	
TOTALS			77	23																	
PERCENTAGES																					

DIGEST SHEET

TITLE OF ORDINANCE: SPECIAL

DEPARTMENT REQUESTING ORDINANCE: PURCHASING

SYNOPSIS OF ORDINANCE:

J-87-04-48

An ordinance awarding reference #1277 to the Professional Maintenance of Indiana Company for the maintenance and cleaning of various park department buildings and the administrative offices.

EFFECT OF PASSAGE:

To have contractor perform maintenance to selected Park office restrooms and Park Grounds so that the Department can evaluate performance and cost and compare to their own data.

EFFECT OF NON-PASSAGE:

Department cannot evaluate the system of using outside contractor.

MONEY INVOLVED (Direct costs, Expenditures, Savings):

Professional Maintenance of Indiana \$17,464.00 +/-

ASSIGNED TO COMMITTEE (President):

BILL NO. S-87-04-48

REPORT OF THE COMMITTEE ON FINANCE

WE, YOUR COMMITTEE ON FINANCE TO WHOM WAS

REFERRED AN (ORDINANCE) (~~RESOLUTION~~) approving the awarding of

Reference #1277, by the City of Fort Wayne, Indiana, by and through

its Department of Purchasing and the Professional Maintenance of

Indiana Company, for the Department of Parks and Recreation

HAVE HAD SAID (ORDINANCE) (~~RESOLUTION~~) UNDER CONSIDERATION AND BEG

LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID (ORDINANCE)

(~~RESOLUTION~~)X

YES

NO

BEN A. EISBART
CHAIRMAN

JAMES S. STIER
VICE CHAIRMAN

CHARLES B. REDD

DONALD J. SCHMIDT

SAMUEL J. TALARICO

CONCURRED IN 5-12-87

SANDRA E. KENNEDY
CITY CLERK